

EMERGENCY MANAGEMENT PLAN

EMERGENCY PLAN	ACTION PLAN TO REDUCE RISK	CONSULTANTS, ROLES AND RESPONSIBILITIES
Fire - Code Red	<ul style="list-style-type: none"> - Each home has a plan in place to immediately respond to a fire - Each staff member has assigned roles and responsibilities during a fire - Routine fire inspections - Drills completed three times per month - Annual training 	Local Fire Department Resident Council Family Council
Evacuation - Code Green	<ul style="list-style-type: none"> - Each home has a plan in place for evacuation which includes, horizontal, vertical, and total evacuations - Annual training - Each home has a designated evacuation location in their community - Evacuation Kit readily available - Transportation plans are in place, including the transport of supplies, medication, and equipment 	Local Fire Department Local Municipalities Community Partners Resident Council Family Council
Violent Outbursts - Code White	<ul style="list-style-type: none"> - Each home has a plan in place to aid in a situation related to violent/aggressive behaviours - Measures include protecting one's own safety and the safety of those in the area - Debriefing after incident - Annual training 	Local Police Department Behaviour Supports Ontario (BSO) Teams Resident Council Family Council
Bomb Threats - Code Black	<ul style="list-style-type: none"> - Each home has a plan in place to respond to threats of a bomb that maintains the immediate safety and security of those at the home - Procedure checklist to support staff member that receives the initial threat - Annual training 	Local Police Department Local Fire Department Resident Council Family Council

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Community Disasters	<ul style="list-style-type: none"> - There is policy in place to respond to community disasters - Homes determine the level of risk for community disasters by completing an annual hazard assessment - Plans for community disasters include floods, explosions, extreme weather-related emergencies 	
Medical Emergencies - Code Blue	<ul style="list-style-type: none"> - There is a policy in place for responding to a sudden onset of illness or injury serious enough to require immediate medical or skilled nursing intervention - Registered Staff annual recertification in CPR - Annual training 	Local Paramedics Registered Staff (RPN/RN) Medical Directors Resident Council Family Council
Chemical Spills - Code Brown	<ul style="list-style-type: none"> - There is procedure in place to manage the accidental release of hazardous or potentially hazardous material - There is a plan for manageable (small) spills and unmanageable spills - Annual training 	Occupational Health and Safety Local Fire Department Local Public Health Ministry of the Environment Resident Council Family Council
Missing Resident - Code Yellow	<ul style="list-style-type: none"> - There is a plan in place to search for residents that have gone missing - The plan includes search procedures internally and externally 	Local Police Department Resident Council

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	<ul style="list-style-type: none"> - Procedures in place to identify residents that are at risk of going missing - Annual training - Search Kit readily available 	Family Council
Outbreaks/Pandemics/Epidemics	<ul style="list-style-type: none"> - There is a plan in place to manage outbreaks of communicable disease, outbreaks of a disease of public health significance and epidemics and pandemics - Plans include having an Infection Control Coordinator in each home that manages the infection control program - Plans include but are not limited to the following: isolation areas within the home; cohorting of staff and residents; staffing contingency plans; symptom management; case management. - Use of NocoSpray - Infection Control Committee and Outbreak Management Team - Annual education on infection, prevention, and control and testing of plans - Hand Hygiene Program 	Local Public Health Units Local Medical Officer of Health Medical Director Resident Council Family Council Local Hospital Partnerships Home and Community Care Support Services Ministry of Long-Term Care Chief Medical Officer of Health Occupational Health and Safety
Loss of Essential Service - Code Orange	<ul style="list-style-type: none"> - Each home has plans in place to manage loss of essential services while minimizing disruption to the residents in the home - Plans include loss of hydro; loss of water; loss of natural gas; critical operations shut down; interruption of dietary and laundry service; loss of communication - Annual training 	Local Hydro Company Local Water Company Natural Gas Supplier

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	<ul style="list-style-type: none"> - Generator testing/generator rental 	Local Fire Department Ministry of Long-Term Care Resident Council Family Council
Gas Leaks - Code Orange - Failure of Internal Air Quality	<ul style="list-style-type: none"> - Each home has a plan to prepare for loss of acceptable internal air quality, including gas leaks - The plan includes but is not limited to discontinuing using equipment which is vented - The plan includes evacuation if required - Annual testing 	Natural Gas Supplier Local Fire Department Resident Council Family Council
Natural Disasters and Extreme Weather - Code Orange	<ul style="list-style-type: none"> - Each home has a plan that provides direction on how to respond during extreme conditions, while minimizing disruption to residents - These events include flood, tornado, snow & ice storms, and hot weather - Emergency Kits readily available - Annual testing 	Local Municipality Local Emergency Management Services Resident Council Family Council
Boil Water Advisory	<ul style="list-style-type: none"> - Each home has a plan in place to respond to a boil water advisory - The plan includes having bottled water available and taking direction from Local Public Health Officials - Annual training 	Local Public Health Officials Resident Council Family Council

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Developing, Planning, Evaluating of emergency plans	<ul style="list-style-type: none"> - Plans are developed in consultation with members involved in planning or providing emergency services - Family and Resident Council input - Agreements in place for safe evacuation locations - Resources and supplies available - Emergency Contact List kept current - Plans are evaluated annually and within 30 days of an emergency being declared over - Plans in place for recovery after an emergency - Annual attestation that homes are following emergency plans 	<p>Family Council</p> <p>Resident Council</p> <p>Local Municipalities</p> <p>Local Emergency Management Plans</p>
Food & Fluid in an emergency	<ul style="list-style-type: none"> - Each home has plans in place when there is a loss of dietary services - Within our contracts we have plans to ensure access and delivery of food and fluids - Each home has an emergency food plan 	Contracted Food Supplier
Access to medication	<ul style="list-style-type: none"> - Each home has access to medications for residents during an emergency - Our pharmacy provider can dispense and deliver medication in an emergency, including to an alternate location 	Pharmacy Contract
Communication	<ul style="list-style-type: none"> - Each home has a plan for communication during an emergency that includes communicating that an emergency has occurred, updates during the emergency and when the emergency is declared over - Examples of communication methods include emails, personal calls, automated phone messages, written memos - Family and Resident Councils are kept current of the status of the emergency 	